

Public Document Pack

 CLEANER GREENER today tomorrow <small>Lincolnshire Waste Partnership Tackling waste together</small>		LINCOLNSHIRE WASTE PARTNERSHIP	
Boston Borough Council	East Lindsey District Council	City of Lincoln Council	Lincolnshire County Council
North Kesteven District Council	South Holland District Council	South Kesteven District Council	West Lindsey District Council

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In accordance with the powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this will be a virtual meeting.

A Meeting of the Lincolnshire Waste Partnership will be held on Thursday, 19 November 2020 at 10.30 am as a Virtual - Online Meeting via Microsoft Teams

Access to the meeting is as follows:

Members of the Lincolnshire Waste Partnership and officers of the County Council supporting the meeting will access the meeting via Microsoft Teams.

Members of the public and the press may access the meeting via the following link: <https://lincolnshire.moderngov.co.uk/ieListDocuments.aspx?Cld=164&Mld=5625> where a live feed will be made available on the day of the meeting.

MEMBERS OF THE COMMITTEE

Voting Councillors: E J Poll (Lincolnshire County Council), R Gambba-Jones (South Holland District Council), Y Stevens (Boston Borough Council), B Bushell (City of Lincoln Council), M Foster (East Lindsey District Council), M Head (North Kesteven District Council), Dr P Moseley (South Kesteven District Council) and Owen Bierley (West Lindsey District Council) and Richard Wright (North Kesteven District Council)

Non-Voting Officers: Steve Bird (City of Lincoln Council), Victoria Burgess (East Lindsey District Council and Boston Borough Council), John Coates (Lincolnshire County Council), David Steels (North Kesteven District Council), Emily Spicer (South Holland District Council), Ian Yates (South Kesteven District Council) and Ady Selby (West Lindsey District Council)

AGENDA

Item	Title	Pages
1	Apologies for Absence	
2	Declaration of Interests	
3	Minutes of the meeting held on 9 July 2020	3 - 12

Item	Title	Pages
4	Partner Updates <i>(To provide an opportunity for Partners to update the Partnership on any issues which may be of interest)</i>	Verbal Report
5	Performance Measure Update <i>(To receive a report from Matthew Michell, Waste Strategy Manager (LCC), on the performance statistics to date)</i>	13 - 16
6	Joint Municipal Waste Management Strategy Action Plan Update <i>(To receive an update from Rachel Stamp, Lincolnshire Waste Partnership Programme Manager, on the progress with the Joint Municipal Waste Management Strategy Action Plan)</i>	17 - 22
7	Review of Joint Municipal Waste Management Strategy Objectives <i>(To receive an update from Matthew Michell, Waste Strategy Manager (LCC), on the review of the objectives in the current Joint Municipal Waste Management Strategy)</i>	23 - 28
8	Lincolnshire Waste Partnership Forward Plan <i>(To provide the Partnership with an opportunity to identify any items they wish to consider at future meetings)</i>	29 - 30

Debbie Barnes OBE
Chief Executive
11 November 2020



**LINCOLNSHIRE WASTE
PARTNERSHIP
9 JULY 2020**

PRESENT:

COUNCILLOR E J POLL (LINCOLNSHIRE COUNTY COUNCIL) (CHAIRMAN)

District Councillor Roger Gambba-Jones (South Holland District Council) (Vice-Chairman), District Councillor Yvonne Stevens (Boston Borough Council), District Councillor Bob Bushell (City of Lincoln Council), District Councillor Mervyn Head (North Kesteven District Council), Councillor Owen Bierley (West Lindsey District Council), Christian Allen (Boston Borough Council), Steve Bird (City of Lincoln Council), Victoria Burgess (East Lindsey District Council), David Steels (North Kesteven District Council), Emily Spicer (South Holland District Council), Ian Yates (South Kesteven District Council) and Ady Selby (West Lindsey District Council)

31 ELECTION OF CHAIRMAN

It was proposed, seconded and

RESOLVED

That Councillor E J Poll be elected as Chairman of the Lincolnshire Waste Partnership for the year 2020 – 2021.

32 ELECTION OF VICE-CHAIRMAN

It was proposed, seconded and

RESOLVED

That Councillor R Gambba-Jones be elected as the Vice-Chairman of the Lincolnshire Waste Partnership for the year 2020 - 2021

33 APOLOGIES FOR ABSENCE

There were no apologies for absence.

34 DECLARATION OF INTERESTS

There were no declarations of interest at this point in the meeting.

35 MINUTES OF THE MEETING HELD ON 5 MARCH 2020

RESOLVED

That the minutes of the meeting held on 5 March 2020 be agreed and signed by the Chairman subject to the following points being noted:

- In the apologies, Councillor Head was recorded as representing East Lindsey District Council instead of North Kesteven District Council.
- Minute number 26 – last line replace 'by' with 'be'.

36 PARTNER UPDATES

Each Partner authority was provided with the opportunity to update the rest of the Partnership on any developments or updates which may be of interest to the Partnership. The following was noted:

South Kesteven District Council

It was reported that staffing levels were now starting to return to normal. The green waste collection service had continued, with high demand for this service and a further 1000 new customers had signed up. Additional funding had been allocated to ensure the demand can be met.

The district was also working closely with the County Council on One Public Estate.

The Chairman congratulated the district for continuing the service as normally as possible, and thanked all involved for their work.

Boston Borough District Council

Officers thanked David Steels from North Kesteven District Council who was stepping down as Chairman of the Strategic Officer Working Group after 18 months, and had done a fantastic job as Chairman during this time.

It was reported that the district had managed to maintain waste collection services throughout the pandemic, and there had been a commitment from the Partnership to ensure that services could continue through a rapidly evolving situation.

It was also reported that the district had also seen a significant change in the amount of fly-tipping, which had also been highlighted in the press. The amounts of fly tipping being reported in the last three months had doubled when compared with the same time the previous year. It was noted that this pattern was being replicated across the Partnership. It was suggested that this needed to be a priority going into 2021.

It was highlighted that the plans for the Boston Alternative Energy Facility or gasification facility had been paused and there was now a new energy from waste facility proposal. This would have the same amount of residual waste throughput, of 1.3m tonnes per annum. The consultation was due to start in the coming weeks. A report would be

presented to the scrutiny committee in August 2020 and officers were happy to share any further information with the Partnership.

It was queried whether there was any indication of the costs of clearing up the fly tipped waste, and whether there was any hazardous waste amongst it. The Partnership was advised that the costs were being investigated and the type of waste being seen in volume of van loads and car loads, consisting of building waste, white goods, mattresses etc.

In terms of the additional residual waste being collected, it was queried whether there were any questions being asked of commercial operators regarding their volumes of waste and if there was any correlation. It was queried whether more waste was being generated or whether there had just been a shift in the direction of the collection as more people worked from home. It was acknowledged that this was something which was being investigated.

The following suggestions were made in relation to an approach to tackling fly tipping:

- All districts should consider increasing their communications around warning residents of the dangers of not checking the credentials of people offering to take waste away for a charge.
- Could the Partnership petition the government on increasing the levels of penalties for fly-tipping.
- Could the partnership liaise with the highways department and district councils on a piece of work to identify the entry and egress of the sites used by fly-tippers.

There was support for of these suggestions, and the Chairman highlighted that since the Household Waste Recycling Centres (HWRCs) had reopened, they had never been fully booked and there were plenty of appointments for residents who needed to dispose of waste. Most of the fly tipping being reported was being dumped by rogue traders. It was emphasised that the public needed to be reminded that if their waste ends up being left in an inappropriate place, they were still responsible for it, and that fly tipping was a criminal behaviour.

It was highlighted that there was a national algorithm that would work out the costs of clearing up fly-tipping. West Lindsey District Council reported that so far this year it had spent £76,000 on clearing fly-tipped waste, compared to £55,000 for the whole of 2019.

It was reported that the amount of trade waste being collected had significantly reduced, but it was starting to recover.

East Lindsey District Council

It was reported that a new fleet of vehicles had been purchased. However, the new rounds and a change of working practices had inadvertently been scheduled to be implemented in the same week as the peak of the Covid-19 pandemic. However, due to the skill of the staff these changes were brought in and also the service was completely changed to deal with Covid-19. It was commented that this also demonstrated how well the officers of the Partnership had worked together during this time. When the new

**LINCOLNSHIRE WASTE PARTNERSHIP
9 JULY 2020**

rounds were rolled out, leaflets were distributed to households setting out the new materials that would be collected.

East Lindsey had not seen a particularly large rise in fly tipping, and officers were examining data to understand why the district had not seen the same increase. The fleet maintenance contract would be going out to tender shortly.

City of Lincoln Council

Collections had continued throughout the pandemic.

An impact on waste streams had been seen since the start of the pandemic, with increased numbers of people working from home. It was also noted that there had been an additional 1000 customers signing up for the green waste collection.

It was also noted that the increased numbers of people working from home had caused some access issues for the collection vehicles, the response from the highways department regarding enforcement of parking restrictions had been patchy.

Concerns were raised regarding whether the booking system for HWRC's was creating a barrier for people who needed to dispose of waste. However, in terms of disposal of green waste, the household waste recycling centres should be the last resort, and more people should use the green waste collection service as they were good value for money as well as being more environmentally friendly.

West Lindsey District Council

It was reported that the fleet maintenance contract had come to an end, and a new contract had been agreed on a 1 + 1 basis for the existing contract.

The amount of green waste collected had increased from the previous year, this was likely due to the fact that there were more people working from home and they had more time to care of their environment/

All of the planning conditions for the new depot had been fulfilled and work was expected to start on site in September 2020. The build time was anticipated to be one year.

In terms of fly tipping in the district, it was noted that there had been an increase of 300 – 500% on the previous year. Tackling climate change remained a priority for the district and a consultation document had been published which closed in mid-august 2020 and would inform the Climate Change Strategy.

South Holland District Council

The fleet had been brought in house from 1 April 2020. The district had also been part of the paper and card trial which had been taking place in the county, and had been successful.

In light of the Covid-19 pandemic, changes had had to be made to crews, and hundreds of tonnes of extra waste had been collected. However, all services had continued without interruption. Bulky waste and fly tipping had increased by 72% during the lockdown period.

The district was part of the district council network and was working with Defra.

North Kesteven District Council

It was reported that there was a similar picture in North Kesteven, and the maintenance crews had been brought in house at the beginning of April 2020, and were happy to be part of the NK team.

In terms of fly tipping, between April and June 2019 the district had 173 fly tips reported, in the same period for 2020 there were 308 reported cases. It was noted that this did include some large fly-tips.

Lincolnshire County Council

It was reported that all waste transfers stations had remained open. The HWRC's had closed until government guidance changed to allow them to reopen.

An analysis of the waste and tonnages collected during the lockdown period was being collected.

It was commented that the need to use the booking system for HWRC's had been found to be an improved experience and it was hoped that this system would remain in place permanently. It was noted that positive feedback had been received from customers who had visited the sites, as they had been able to dispose of their waste without feeling rushed. The only problem was that the staff wanted to help people unload but they were not able to due to the restrictions in place.

One councillor commented that parts of their area were a long way from a Lincolnshire HWRC, but there were three which were nearer but were over the Lincolnshire border. Under normal circumstances residents were able to access these sites. It was highlighted that residents in the north of the county were still able to access HWRC's in North and North East Lincolnshire but they required a permit, for which there was a charge.

A discussion took place regarding the increase in fly tipping in most parts of the county since the start of the lockdown, and it was commented that fly-tipping was a behavioural issue. The booking system was enabling trends in behaviour to be identified, and the aim was to further develop this process in order to better restrict commercial activity.

It was commented that fly tipping but never be completely stopped, but it seemed that a lot of the waste was coming from small building projects, and it was queried whether there was a way of introducing a registration system for small building projects, for example for householders to have to state how they would dispose of the waste.

Officers assured members of the Partnership that the comments and suggestions put forward would feed into developing an action plan and interventions for tackling fly tipping. It would be a partnership approach and it would remain on the agenda for the Strategic Officer Working Group (SOWG). It was requested whether the SOWG could collect information in relation to costs of clearing the fly-tipped waste, what it consisted of as well as tonnages.

37 LWP OPERATIONAL RESPONSE TO COVID-19

The Partnership received an update from David Steels, North Kesteven District Council, which set out the Partnership's operational response to Covid-19.

It was reported that the Partnership had worked together well to ensure that districts responded to all situations and put safety first. The public were also thanked for their positive feedback for the waste collection and disposal infrastructure. A lot of work had gone into getting to this position and to be able to maintain the collection and disposal rates with minimal disruption.

In terms of tonnages, it had been possible to maintain the service in a way that was Covid-compliant. There had been a marked increase in residual waste.

A review of rounds had been carried out in East Lindsey which had been an additional impact to deal with. There had been good working relationships throughout the Partnership and it was now in a better position to be able to respond in the future, and it was noted that there were a number of things which had been implemented which would not change.

38 LINCOLNSHIRE WASTE PARTNERSHIP - ANNUAL REPORT

Consideration was given to a report which provided the Lincolnshire Waste Partnership with the opportunity to consider its Annual Report for 2019/20. It was noted that in January 2019 the Partnership adopted a new Waste Strategy for Lincolnshire and in order to monitor progress towards achieving the strategic objectives the Partnership committed to produce an Annual Report. The first report covered the year from April 2019 to March 2020. It was noted that there were two versions of the report, one of which was a more summarised version for members of the public.

It was commented that this was a very good report and one member highlighted objectives 9 and 10 of the report. It was noted that it was important to have a forward looking Partnership and to always be looking for innovation.

The Chairman commented that a better level of recycling was starting to be seen and he was looking forward to seeing significant improvements to recycling being made.

It was queried how it was planned to distribute the document to as wide a population as possible, as there would be a number of schools who would be interested in receiving it.

There was also a suggestion that the recycling messages needed to also be communicated to the non-english speaking communities. In terms of publicity, it was acknowledged that this was something that needed to be examined, but it was also noted that it was not likely that hard copies of the report would be produced. However, the report would be available electronically.

It was reported that in terms of communications, there was some very good joint working taking place with communications colleagues. The language issues would be looked into further to ensure that it was fully accessible. The communications teams were aware that they would be assisting with the promotion of the report.

RESOLVED

That the Lincolnshire Waste Partnership approved both documents as ready for publication as the Lincolnshire Waste Partnership Annual Report 2019/20

39 UPDATE ON THE PAPER & CARD TRIAL

Consideration was given to a report which provided the Partnership with an update on the paper and card trial which commenced in July 2019. It was highlighted that the LWP had previously agreed to commence a trial to collect paper and card separately from the rest of the mixed dry recycling. Households from three waste collection authorities were selected for involvement in the trial – Boston Borough Council, North Kesteven District Council and South Holland District Council. Paper and card was collected from just over 7000 households and was sent to a dedicated processor. So far 373 tonnes of paper and card had been collected during the trial, and the quality reports of the material collected were consistently high at 99.12%. Work to engage with members of the public who were participating in the trial was continuing. The trial had been particularly well received by residents in Boston Borough and the majority were happy with the size of the bins provided. It was noted that the survey had been carried out before the Covid-19 pandemic. 94% of the residents taking part in the trial had indicated that they would like to carry on separating the paper and card.

One member commented that they were very supportive of the trial, but there were concerns that in Boston there were a lot of Victorian and narrow streets, and there were some access issues particularly where residents may leave the bins out on the roadside, which could cause a problem for people with push chairs, or in wheel chairs. It was acknowledged that there would be a need to look carefully at what residents were given to separate paper and card into.

In terms of the mixed dry recycling, it was commented that there had been a programme on TV a few weeks earlier which had showed UK recycling being shipped to countries such as Turkey. It was suggested that there was a need to ensure that Lincolnshire's dry recycling did not leave the county. It was noted that the waste and recycling industry was international, however with recent events there had been restrictions on imports imposed, and so there was a need to be more independent and it was hoped that policy changes would drive some of that infrastructure which would be needed. There was a need to create a market for Lincolnshire's recycled material, by ensuring it was of the highest quality. It was noted that this was a key part of the 10 year plan. It was also highlighted

that Lincolnshire's waste was disposed of and processed as close to the county as possible.

RESOLVED

1. That further investigation take place to determine the options set out in the report in order to understand the implications of rolling out the initiative across the county.
2. To concentrate on the communication and engagement activities to reduce the levels of contamination in the MDR stream and gather data to understand effectiveness.

40 MIXED DRY RECYCLABLES CONTRACT UPDATE

John Coates, Head of Waste (Lincolnshire County Council) provided the Partnership with an update in relation to the mixed dry recyclables (MDR) contract. It was reported that the contract had been awarded to Mid-UK recycling and commenced on 1 July 2020. They would utilise the facilities of Caythorpe and Barkwith. The contract would allow for separate waste streams to be collected and would achieve savings in the long term.

41 PERFORMANCE MEASURES UPDATE

Consideration was given to a report which set out progress against new Key Performance Indicators (KPI) agreed by the Partnership in November 2019 to measure progress against the vision and objectives set out in its Joint Municipal Waste Management Strategy (JMWMS). The KPI's would relate to four strategic themes:

- Waste hierarchy – how well waste minimisation and recycling was being prioritised;
- Contamination – recycling contamination rate (kerbside recycling);
- Carbon – overall LWP waste management carbon footprint (per head);
- Customer friendly – satisfaction with waste collections/HWRC's.

It was noted that the data presented covered the year to March 2020 and therefore predated the main effects of the Covid-19 situation. Specific data in relation to this would be reported to the LWP separately.

It was reported that there had been a slight increase in kg's collected per household of recyclable materials. It was noted that the recycling rates were going in the right direction with an increased quantity and also the percentage of contamination had reduced slightly.

It was also noted that there had been an increase in green waste, however, it was acknowledged that this was variable depending on weather conditions. There had been a general downward trend in the amount of green waste collected so a continued increase may not be seen.

There had been a change in tonnages collected since the start of the Covid-19 pandemic. It was also noted that the closure of the HWRC's for a couple of months will

have had an effect, as the recycling rates for these sites was very high. However, it was hoped that things would continue to move in the right direction.

Thanks were given to the LCC Waste Strategy Manager for the support and assistance provided to the officer working group in analysing the data.

RESOLVED

1. That the Lincolnshire Waste Partnership notes the charts and commentary provided in relation to the Waste Hierarchy;
2. That the Lincolnshire Waste Partnership notes the plans set out in the report for the future reporting of KPI's for the Contamination, Carbon and Customer Friendliness themes.

42 FUTURE MEETING DATES 2021

RESOLVED

That the following meeting dates for the Lincolnshire Waste Partnership in 2021 be approved:

- Thursday, 4 March 2021 – 11.00am
- Thursday, 8 July 2021 – 11.00am
- Thursday, 18 November 2021 – 11.00am

43 LINCOLNSHIRE WASTE PARTNERSHIP FORWARD PLAN

The Lincolnshire Waste Partnership considered its forward plan and the following was noted:

- The second round of consultations from Defra were now unlikely to happen until Spring 2021 and it was suggested this should be added to the agenda for the meeting scheduled for 4 March 2021.
- It was noted that the draft response for the consultation on a plastics tax would be circulated to Partners as the response date had been pushed back to the middle of August 2020.

The meeting closed at 12.20 pm

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Agenda Item 5



LINCOLNSHIRE WASTE PARTNERSHIP

19 NOVEMBER 2020

SUBJECT :	Performance Measure Update
REPORT BY:	MATTHEW MICHELL LCC WASTE STRATEGY MANAGER
CONTACT NO:	01522 552371

BACKGROUND INFORMATION

In November 2019, the LWP agreed to use a suite of new Key Performance Indicators (KPIs) to measure progress against the vision and objectives set out in their Joint Municipal Waste Management Strategy (JMWMS). These KPIs will relate to four strategic themes:

- Waste Hierarchy – How well we are doing to prioritise waste minimisation and recycling
- Contamination – Recycling contamination rate (kerbside recyclables)
- Carbon – Overall LWP waste management carbon footprint (per head)
- Customer friendly – Satisfaction with waste collections / HWRCs

This report is the latest in a series of regular updates on each theme, and includes commentary on the impact of the COVID epidemic on performance.

KEY PERFORMANCE INDICATORS (BY TOPIC)

Topic – Waste Hierarchy

Two KPIs have been agreed by the LWP:

- Recycling rate of “waste from households” (percentage); and
- Household Waste Collection (kilograms per household).

Performance against these is shown on the below charts as follows:

- Up to and including 2019/20 = Confirmed actual performance (2019/20 is new)
- 2020/21 = Projections based on year to date performance
- Targets = Agreed by LWP in November 2019

Chart 1 – Overall LWP performance

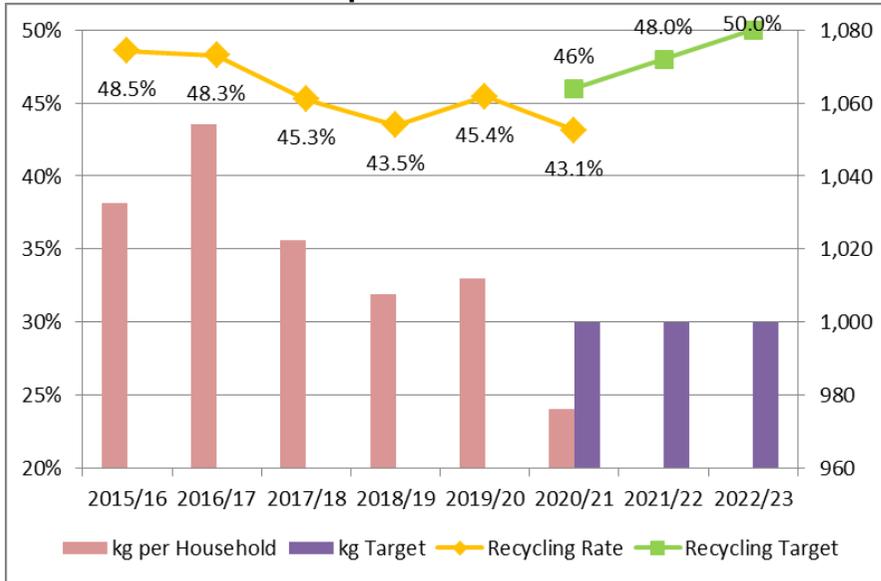
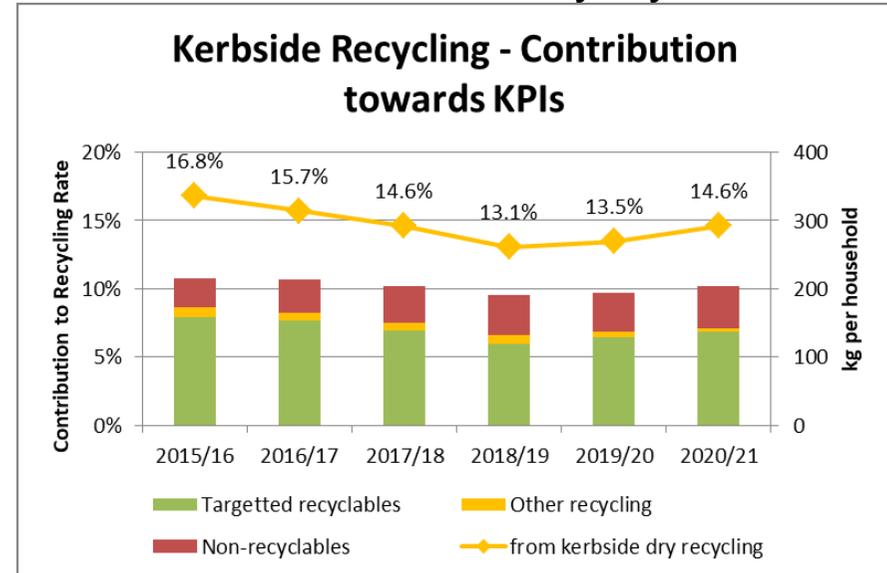


Chart 2 – Contribution of kerbside dry recyclables



Targetted recyclables = paper; card; plastic (bottles, pots, tubs, trays); metal cans; glass
 Other recyclables = other recycled plastics (film, rigid); other metals; small paper
 Non-recyclables = fines; other non-recycled material

Chart 3 – Contribution of composting

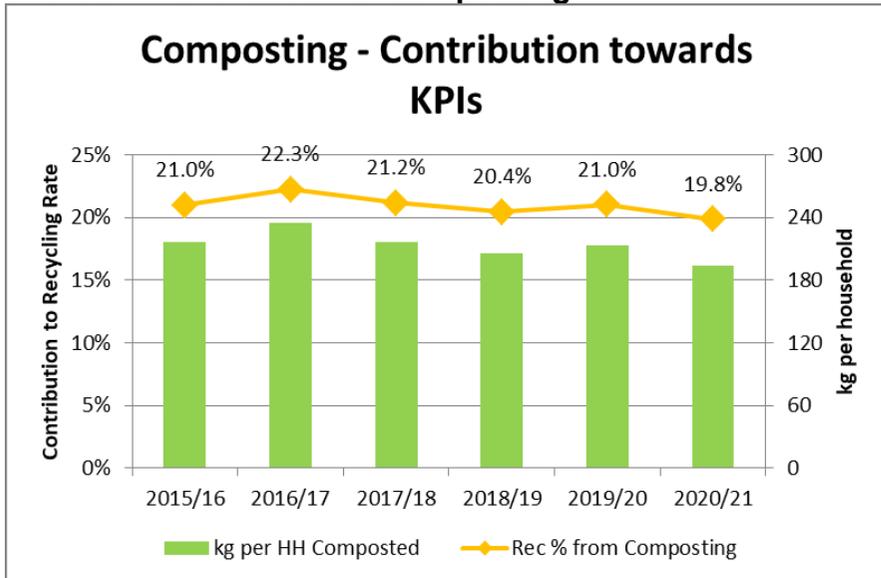
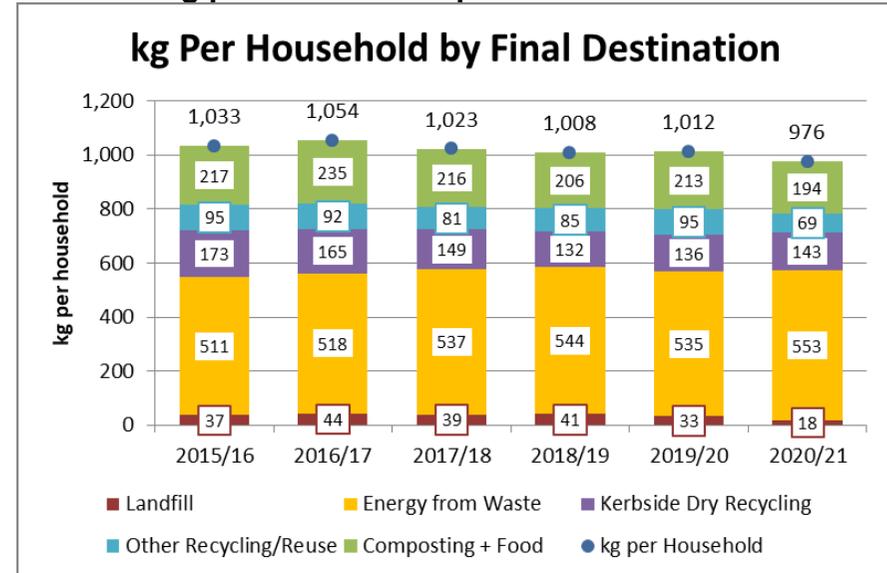


Chart 4 – kg per household split to show final destination



Recycling rate of “waste from households” (percentage)	
Overall (Chart 1)	Negatively impacted by the closure of HWRCs during COVID lockdown. Through improvements in service and communications, we're still targeting 50% in 2022/23 and 55% in 2025/26.
Kerbside Recycling (Chart 2)	Kerbside recycling continues to improve, both in quantity and in contribution to the overall recycling rate.
Composting (Chart 3)	The percentage contribution of composting is forecasted to be the lowest for a number of years.

Household Waste Collection (kilograms per household)	
Overall (Chart 1)	This has fallen significantly due to the closure of HWRCs during COVID lockdown, and HWRCs continue to see reduced throughput.
Kerbside Recycling (Chart 2)	Although we are forecasting increased contamination overall in 2020/21, we are also seeing an increased quantity of target materials in our MDR.
Composting (Chart 3)	The quantity of green waste presented for composting has fallen. Although this may partly be down to growing conditions, HWRCs have seen a fall in garden waste throughput.
By Destination (Chart 4)	Whilst it is good that we have received less waste overall, kerbside has been higher than 2019/20. <ul style="list-style-type: none"> • Landfill/EfW – Overall non-recycled quantity is steady but the proportion landfilled is falling. • Kerbside dry recycling – Moving upwards for the last 2 years after a previous decline. • Other recycling/reuse – Greatly reduced due to COVID-related HWRC closures and continued reduced throughput. • Composting – Falling slightly, though much of this may simply be weather-related.

Topic – Contamination

In order to report on progress in reducing the quantity of contamination in our recycling collections, we need to know which materials (and in what quantities) make up that contamination. Although delayed by the impacts of COVID-19, our sampling station at Boston WTS is now up and running, and we can now develop a sampling programme. A further update, including initial results, will be provided at the next LWP meeting.

Topic – Carbon

Work is underway to update the carbon footprint calculation for comparison with the previous baseline. It is proposed that this work is expanded into the development of a dedicated Carbon Management Plan for the LWP to set out options to, as per our strategic objectives, "seek to reduce our carbon footprint".

Topic – Customer-friendliness

We are exploring opportunities to get feedback from members of the public, including by creating a residents' recycling panel. Since inception, we have over 650 members of public involved, who are from mixed demographics and across the county. We continue to use these residents as a sense check and sounding board on ways we can improve waste and recycling services in Lincolnshire.

It was previously proposed that we include waste-related questions in the "County Views" questionnaire. However, it is proposed to postpone that until services, particularly at HWRCs, return more to normal post-COVID so as to provide a realistic baseline result.

OPTIONS

No options proposed.

RECOMMENDATIONS

That the LWP (on each theme):

1. Waste Hierarchy – Notes the charts and commentary provided.
2. Contamination – Notes that data from the new sampling station will be presented at the next LWP meeting.
3. Carbon – Approves the plan to develop a draft LWP Carbon Management Plan for consideration at their next formal meeting.
4. Customer-friendliness – Pending a return to more normal, post-COVID times, public engagement continues but user-satisfaction benchmarking is postponed.

Agenda Item 6



LINCOLNSHIRE WASTE PARTNERSHIP

19 NOVEMBER 2020

SUBJECT :	Joint Municipal Waste Management Strategy Action Plan Update
REPORT BY:	Rachel Stamp, LWP Programme Manager
CONTACT NO:	01522 543375 / 07786 110782

BACKGROUND INFORMATION

The JMWMS Action plan details the actions and projects in place to deliver the objectives of the JMWMS adopted in January 2019. The objectives were agreed as:

1. To improve the quality and therefore commercial value of our recycling stream
2. To move towards a common set of recycling materials
3. To consider the introduction of separate food waste collections where technically, environmentally and economically practicable
4. To explore new opportunities of promoting waste minimisation and of using all waste as a resource in accordance with the waste hierarchy
5. To contribute to the UK recycling targets of 50% by 2020 and 55% by 2025
6. To find the most appropriate ways to measure our environmental performance, and set appropriate targets
7. To seek to reduce our carbon footprint
8. To make an objective assessment of what further waste processing/disposal capacity is required and, as necessary, secure appropriate capacity
9. To regularly review the LWP governance model in order to provide the best opportunity to bring closer integration and the implementation of the objectives set by the strategy
10. To consider appropriate innovative solutions in the delivery of our waste management services

DISCUSSIONS

Following a review of the current actions and reviewing the service requirements going forward the action plan has been reformatted into 4 key areas, these being:

- A. Operational Improvements and Projects
- B. Communication, Education and Engagement
- C. Assets and Infrastructure
- D. Performance and Governance

The programme detail is as below:

Project reference	Project/ Workstream	Lead Officer(s)	JMWMS objectives associated	Update
A1	Food Waste Trial	Ian Yates (SKDC) John Coates (LCC)	1/2/3/4/5/7/10	The trial is being hosted by South Kesteven DC who are continuing with collections and will report back regularly to the LWP
A2	Two Stream Trial (Separate Paper & Card Collections)	Rachel Stamp (LWP) John Coates (LCC) Victoria Burgess (BBC) David Steels (NKDC) Charlotte Paine (SHDC)	1/2/4/5/7/8/10	<p>The separate collection of paper and card commenced in September 2019. The objectives of the trial are to:</p> <ul style="list-style-type: none"> • Improve quality and volume of paper & card recycled • By reducing contamination the separated paper & card will be made into paper again, which can be repurposed many times, rather than just into a single use product • Changing customers' behaviours <p>Three WCAs are undertaking the trial; North Kesteven DC & Boston BC collecting MDR and paper and card on alternate fortnights in wheelie bins and South Holland DC collecting paper and card on alternate weeks in sacks.</p> <p>The trial has proved to be successful agreement has been made to proceed to implement the separation of paper and card across the whole of Lincolnshire. Until that time collection will continue from those households already involved in the trial.</p> <p>Implementation is now a new project – reference A8 Implementation of Revised Recycling Stream Collections</p>

A3	Improving the quality of the MDR stream	All	1/2/4/5/7/8/10	<p>All partners have agreed to the common recycling mix. LWP received a report in December to detail the communications each WCA are now using to publicise the mix.</p> <p>Workstream A8 details encompasses improving quality alongside the roll out of separated paper & card collections and all materials and collateral developed as part of that workstream will be used consistently across the county.</p>
A4	Common Set of Recycling Materials	Rachel Stamp (LWP)	1/2/4/5	<p>A common set of recycling materials was agreed in August 2019. All WCAs have received an update list of these items as well as a revised A-Z list of common items for publication on their websites. This list will be reviewed quarterly or as appropriate and revised accordingly.</p> <p>The list has been reviewed for accuracy and no changes made at this time.</p> <p>Going forward this action will also take into account any changes that occur as a result of the National consultations due to be issued later this year by Defra.</p>
A5	Reduction of Flytipping	Ady Selby (WLDC)	4/5	<p>LWP are working with our partners at the Environment Agency to support the reduction of flytipping in Lincolnshire. Further days of action are being developed with the Districts in conjunction with the Environment Agency and other partners.</p> <p>The Enforcement and Operations team are holding a workshop later in November to progress a joined up approach and the Lincolnshire PCC has advised further collaborative working initiatives will commence in January.</p>
A8	Implementation of Revised Recycling Stream Collections			<p>An implementation programme has now been developed and work is ongoing to procure the receptacles and offtaker.</p> <p>Boston BC is the first authority to implement separate collections – anticipated Spring 2021. A collaborative working group has been established and are commencing activities to plan and secure a successful engagement and</p>

				<p>education campaign along with relevant staff training and to deliver the operational requirements of implementation.</p> <p>A draft Enforcement framework is being produced for further consideration to ensure a consistent approach to enforcement for non-compliance across the county.</p> <p>Update will be brought to the next LWP meeting.</p>
B1	Delivery of annual communications calendar	Rachel Stamp (LWP) All WCAs and WDA		<p>THE LWP Communications Working group are working consistently to deliver joined up communications.</p> <p>Covid 19 has been at the forefront of all communications.</p>
B2	Bespoke communications to support specific projects	As required		<p>Communications have been delivered successfully to support:</p> <ul style="list-style-type: none"> • Reduction in MDR contamination • Promotion of paper and card separation • SCRAP campaign • Christmas waste messages • COVID-19 response <p>Reactive communications are delivered as required</p>
C1	Review of HWRCs	John Coates	1/5/7/8	<p>As part of the ongoing review of assets, the requirement to identify sites to replace those which are not fit for purpose or which are reaching end of life is an ongoing project. A potential site for the replacement for Kirkby on Bain has been identified and works are ongoing to progress this project.</p>
C2	Review of WTS facilities	John Coates	1/7/8	<p>Through the life of some of the other projects (e.g. A1 – Food Waste Trial and A2 – Two Stream Trial) where there is impact on the disposal of waste via the Waste Transfer Stations, these impacts are being assessed as part of the ongoing feasibility of implementing any trial as business as usual.</p>
C3	Provision of future disposal and treatment facilities	John Coates	7/8/10	<p>Consideration is being given to the options for future treatment and disposal facilities including:</p> <ul style="list-style-type: none"> • Identifying opportunities for treating waste and recycling close to the point of collection (the proximity principle) to reduce carbon footprint and minimise transport impact

				<ul style="list-style-type: none"> Investigate renewable energy opportunities for power, heating and transport fuel that can be delivered by a multi service operational infrastructure development
D1	Key Performance Indicators	Matthew Michell	5/6/7	A suite of key performance indicators has been agreed by the partnership. A full report appears on this meeting agenda as a standalone item.
D2	Governance of LWP	Rachel Stamp	9	There are terms of reference for each of the stakeholder working groups within the partnership and these are reviewed annually. Minutes of each meeting are recorded accordingly.
D3	Annual Report	John Coates	9	Delivered in July 2020.

RECOMMENDATIONS

The recommendation is for the Lincolnshire Waste Partnership to review the contents of the action plan and receive ongoing updates to the progress of the partnership at future Lincolnshire Waste Partnership meetings.

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Agenda Item 7



LINCOLNSHIRE WASTE PARTNERSHIP

19 NOVEMBER 2020

SUBJECT :	Review of Joint Municipal Waste Management Strategy Objectives
REPORT BY:	MATTHEW MICHELL LCC WASTE STRATEGY MANAGER
CONTACT NO:	01522 552371

BACKGROUND INFORMATION

The Lincolnshire Waste Partnership's (LWP) Waste Strategy for Lincolnshire, formally adopted in January 2019, includes a list of 10 strategic objectives.

Much has happened since those objectives were agreed (e.g. COVID-19 and evolving national policy) so, in order to ensure the continued relevance of the Strategy, a review has been undertaken to consider:

- The LWP's progress towards meeting those objectives, and
- Whether those objectives might need updating or adding to.

With regard to national policy, this review has considered the government's proposals on:

- Consistency of waste collections – e.g. mandatory collection of food waste,
- Enhanced Producer Responsibility (EPR) – A mechanism whereby packaging manufacturers will be financially responsible for the collection and recycling/disposal of their products, and
- Deposit Return Schemes (DRS) – Charging a deposit for certain types of packaging which the public can reclaim upon returning the item for recycling.

With regard to COVID-19, the review has taken into account the impacts on performance which are set out in more detail in a separate paper also being presented at this meeting.

As things stand the draft review, as described in this report, concludes that:

- The objectives are all still valid and are in line with emerging national policy, and
- The LWP are making good progress towards achieving most of the objectives, although COVID-19 has had a negative impact on some, particularly our recycling rate.

DISCUSSIONS

Each of the 10 strategic objectives listed in the Waste Strategy for Lincolnshire has been considered separately, and the results are summarised here.

1) To improve the quality and therefore commercial value of our recycling stream.	
Progress to date	The paper & card trial demonstrates that twin-stream collections, with accompanying public engagement, help to achieve this objective.
Going forwards	The impacts of national policy (e.g. EPR & DRS) are difficult to predict but improving quality will always benefit us.
2) To move towards a common set of recycling materials.	
Progress to date	The LWP have agreed a common list but we need to keep an eye on national policy to ensure continued compliance.
Going forwards	The Government aim to promote the use of recycled material in products, stimulating the market for the specified materials.
3) To consider the introduction of separate food waste collections where technically, environmentally and economically practicable.	
Progress to date	The food waste trial has demonstrated that, although technically possible, these are currently not economically practicable..
Going forwards	These collections are likely to be mandatory from 2023, and will be funded as a "new burden". Work has commenced to establish disposal capacity (AD) for countywide collections.
4) To explore new opportunities of promoting waste minimisation and of using all waste as a resource in accordance with the waste hierarchy.	
Progress to date	Separate paper & card collections are generating higher quality material, allowing for recycling into better products.
Going forwards	We need to consider how we can promote minimisation and reuse. It is important to learn from the experiences of other authorities and internationally.
5) To contribute to the UK recycling targets of 50% by 2020 and 55% by 2025.	
Progress to date	The LWP rate (measured by our new KPI) had grown in 2019/20 to over 45% but has now been hit by COVID.
Going forwards	Rollout of twin-stream, with accompanying public engagement, should help raise our rate, as will food waste collections.
6) To find the most appropriate ways to measure our environmental performance, and set appropriate targets.	
Progress to date	The LWP have agreed initial tonnage-related KPIs, although we may miss our 2020/21 targets due to COVID impacts.
Going forwards	Work is progressing to develop a full suite of other measures for 2021/22.
7) To seek to reduce our carbon footprint.	
Progress to date	The LWP have been asked to approve the development of a shared Carbon Management Plan for waste.
Going forwards	If agreed, the Carbon Management Plan will propose a roadmap for how to reduce our carbon emissions.

8) To make an objective assessment of what further waste processing/disposal capacity is required and, as necessary, secure appropriate capacity.	
Progress to date	Work is currently focussing on AD capacity to process food waste from 2023.
Going forwards	Various options for AD will be examined including the possibility of a tie-in with commercial food waste and the generation of biofuels.
9) To regularly review the LWP governance model in order to provide the best opportunity to bring closer integration and the implementation of the objectives set by the strategy.	
Progress to date	The paper & card project shows the benefits of closer partnership working, including the recruitment of the first shared officer (LWP Programme Delivery Manager).
Going forwards	We need to consider when to do another formal review of the LWP governance model.
10) To consider appropriate innovative solutions in the delivery of our waste management services.	
Progress to date	Project teams are considering innovations – e.g. various options for delivery of AD facilities to process food waste collections.
Going forwards	In planning any new project or service, we will consider any appropriate innovative options.

Further details of the review of each objective are shown in Appendix A to this report.

OPTIONS

1. Approve the findings of this review as they stand.
2. Recommend additional items to be included in a final report to the next LWP meeting.

RECOMMENDATIONS

That the LWP note and approve the findings of this review that:

- The objectives are all still valid and are in line with emerging national policy, and
- The LWP are making good progress towards achieving most of the objectives, although COVID-19 has had a negative impact on some, particularly our recycling rate.

APPENDIX A – DETAILED FINDINGS OF REVIEW

	Strategic Objective	LWP Progress	COVID Impacts	National Policy – Collections	National Policy – Other
1	To improve the quality and therefore commercial value of our recycling stream.	Paper & card trial has increased quality of those materials and reduced contamination of remaining MDR. This will now be implemented more widely commencing in Spring 2021.	MDR quantity down overall but contamination levels unaffected.	Consistency: Gov't are defining list of materials to collect & we need to comply. Will hopefully help to improve clarity of message and thus quality. Food Waste: Giving a specified container for food waste should divert some contamination.	EPR: Will help to fund collection of recyclables although, depending how it's defined, might we only get "net costs" and miss out on financial benefits of income for quality material? DRS: Significant quantity of material could be diverted from current stream. Whilst losing some valuable material, savings on sorting costs should offset this.
2	To move towards a common set of recycling materials.	List and publicity now consistent across LWP. Regularly reviewed and updated if necessary.		Consistency: Need to ensure we align with any changes in the gov't list of materials. Food Waste: n/a	EPR: May prove a financial incentive for manufacturers to use different materials, so proportions of mix may change. DRS: Diversion of specific materials which gov't may then remove from their required list.
	To consider the introduction of separate food waste collections...	Trial has demonstrated that, although technically possible, these are currently not economically practicable.		Consistency: n/a Food Waste: Likely to be mandatory from 2023 but will be funded as a "new burden".	EPR: n/a DRS: n/a
4	To explore new opportunities of promoting waste minimisation and of using all waste as a resource...	Separate paper & card has higher quality, allowing for recycling into better products. Ongoing communication campaigns consistent across the county.	Overall HH waste tonnage is down so need to find a way to maintain that whilst improving the recycling rate which has fallen.	Consistency: n/a Food Waste: n/a	EPR: Requirement to fund processing of their materials may encourage manufacturers to use more recyclable products. DRS: Some material may be recycled which would otherwise have become litter.
5	To contribute to the UK recycling targets of 50% by 2020 and 55% by 2025.	LWP recycling rate rose in 2019/20 but has now been hit by COVID.	Recycling rate has fallen and needs to be addressed.	Consistency: n/a Food Waste: This will make a step-change in our recycling rate from 2023.	EPR: Manufacturers may use more recyclable materials to save on their pass-through costs. DRS: Diverted material may not count towards LWP rate so may need to lobby for it to count or set a lower target.

APPENDIX A – DETAILED FINDINGS OF REVIEW

	Strategic Objective	LWP Progress	COVID Impacts	National Policy – Collections	National Policy – Other
6	To find the most appropriate ways to measure our environmental performance...	2 new KPIs in place to measure Waste Hierarchy. Soon to approve measures for carbon, contamination & customer-satisfaction.	Targets set for 2020/21 for the new KPIs may become largely irrelevant.	Consistency: n/a Food Waste: n/a	EPR: n/a DRS: n/a
7	To seek to reduce our carbon footprint.	It has been proposed that the LWP have a Carbon Management Plan.		Consistency: n/a Food Waste: Need to assess whether benefits of recycling outweigh additional emissions from collections.	EPR: n/a DRS: Diversion of some materials may reduce the number of trips required by RCVs to disposal points.
8	To make an objective assessment of what further waste processing/disposal capacity is required...	Seeking ways to develop AD capacity to process food waste if, as proposed nationally, it becomes mandatory.		Consistency: n/a Food Waste: Suitable processing capacity (AD?) required by 2023.	EPR: Funding available for any additional capacity which may be required due to population growth? DRS: n/a
9	To regularly review the LWP governance model...	Established first shared post – LWP Project Manager. Already seeing benefits through success of P&C trial and proposed rollout.		Consistency: n/a Food Waste: n/a	EPR: n/a DRS: n/a
10	To consider appropriate innovative solutions...	Trials of new collections for food waste and P&C.		Consistency: n/a Food Waste: Consider a variety of options both for collection and processing.	EPR: Funding may be based on a formula so may enable us to make savings if we can find more efficient ways of collecting & disposing. DRS: n/a

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Agenda Item 8



Lincolnshire Waste Partnership

Forward Plan 2020-2021

19 November 2020		
Performance Update	Matthew Michell, Waste Strategy Manager	LCC
JMWMS Progress Update	Rachel Stamp, LWP Programme Manager	LCC
Review of Joint Municipal Waste Management Strategy Objectives	Matthew Michell Waste Strategy Manager	LCC

4 March 2021		
Defra Consultations (TBC)	John Coates Head of Waste	LCC
Performance Update	Matthew Michell, Waste Strategy Manager	LCC

8 July 2021(AGM)		
Election of Chairman	Democratic Services Officer	LCC
Election of Vice-Chairman	Democratic Services Officer	LCC
Performance Update	Matthew Michell, Waste Strategy Manager	LCC
Future Meeting Dates 2022	Democratic Services Officer	LCC

18 November 2021		
Performance Update	Matthew Michell, Waste Strategy Manager	LCC

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